DIT-F(4)1/2008- Aadhaar Enrolment - /28
Department of Information Technology
Himachal Pradesh

From

The Director,
Department of Information Technology,
Himachal Pradesh.

To

All the Aadhar Operators
Himachal Pradesh

Dated: Shimla-171013   the   / 7 ᵗʰ March, 2020

Subject: **Novel Coronavirus (COVID-19)- Advisory issued in public interest- reg.**

Sir/Madam,

With reference to the subject cited above, please find enclosed herewith the copy of Advisory received from UIDAI, MeiTy, Govt of India vide their office letter No-4(4)/57/122/2012-UIDAI-Pt. dated 12.03.2020 on the subject cited above (copy enclosed).

In this regard, this department strongly recommends that concerned Administration and all Aadhaar Operators should follow the advisories and take following measures:

1. All Enrolment Centre premises shall be sanitized daily.

2. All operators and other staff at the Enrolment Centre shall follow appropriate hygiene such as washing hands regularly.

3. The staff shall avoid touching their eye/nose/mouth while working.

4. The residents visiting Enrolment Centre shall also be encouraged to wash their hands with soap and water before using the biometric devices.

5. The operator shall sanitized the biometric devices after every enrolment/update.

6. Any Aadhaar Operators suffering from cold, cough and facing difficulty in breathing etc. may not be allowed to continue Aadhaar operations till the time he/she gets healthy.

7. If any resident is suffering from cold, cough and facing difficulty in breathing etc. he/she may be advised to come back after they are well.

8. Large gathering/crowd at Enrolment centres should not be allowed.

9. Every Enrolment Centre shall display advisory for residents.

10. Hand Sanitizers should be kept in the Aadhaar enrolment centres and citizens should be asked to wash their hands before enrolment.

11. The Administration should issue press release to discourage the citizens to visit the Aadhaar centres for regular enrolments. They should visit the centres only in case of urgent requirement of Aadhaar enrolment or updation.

This is for your kind information and necessary action please.

(Rohan Chand Thakur, IAS)
Director (IT),
Department of Information Technology,
Himachal Pradesh

Copy forwarded for information and necessary action to: All the Deputy Commissioners to the Govt of Himachal Pradesh.

(Rohan Chand Thakur, IAS)
Director (IT),
Department of Information Technology,
Himachal Pradesh

No. 4(4)/57/122/2012-UIDAI-Pt.
Government of India
Ministry of Electronics & Information Technology
Unique Identification Authority of India (UIDAI)

UIDAI Head Quarter, 7th Floor,
Bangla Sahib Road, Behind Kali Mandir,
New Delhi-110 001
Date: 12th March, 2020

Advisory

Sub: - Novel Coronavirus (COVID-19) – Advisory issued in Public Interest - reg.

In view of the spread of COVID-19 Novel Corona virus disease in various parts of the country, Government of India has issued several advisories to contain the spread of the virus via public contact. As collection of biometrics is mandatory for Aadhaar Enrolment/Update, it is important to take precautions. UIDAI strongly recommends all its Registrars/EAs at all Aadhaar Enrollment/update centres to follow the advisories issued by Government of India and take following measure:

1. All Enrolment Centre premises as well as devices shall be sanitized daily.
2. All operators and other staff at the Enrolment Centre shall follow appropriate hygiene practices such as washing hands regularly.
3. The staff shall avoid touching their eye/ nose/ mouth while working.
4. The residents visiting Enrolment Centre shall also be encouraged to wash their hands with soap and water before using the biometric devices.
5. The operator shall clean the biometric devices after every enrolment/update.
6. Any staff member suffering from cold, cough, sneezing, etc. may not be allowed to continue Aadhaar operations, till he/she gets healthy.
7. If any visitor is suffering from fever, cough and difficulty breathing, he/ she may be advised to come back after they are well.
8. The Centre Manager shall not permit crowding at the center and promote online appointment at all centres.
9. Every Enrolment Centre shall display advisory for residents as per the template provided by UIDAI.

2. In addition to the above, all staff at Aadhaar centres is advised to keep up to date on the latest COVID-19 hotspots (cities or local areas where COVID-19 is spreading widely). If possible, avoid traveling to places – especially if you are an older person or have diabetes, heart or lung disease.

For any further information related to COVID-19, enquires can be made via:

- Website: http://www.mohfw.gov.in/
- Call: +91-11-2397 8046 (Ministry of Health, Govt. of India's 24X7 control room number)
- Email: ncov2019@gmail.com
- FAQs on COVID-19: https://www.who.int/news-room/q-a-detail/q-a-coronaviruses

(Ashok Kumar)
Assistant Director General

To
1. All Registrar/Enrolment Agencies
2. All Regional Offices of UIDAI
3. Guard File