

**GOVERNMENT OF HIMACHAL PRADESH
DIRECTORATE OF INDUSTRIES**

**APPLICATION FORM FOR PROVISIONAL REGISTRATION AS
SMALL SCALE INDUSTRIES
(TO BE FILLED IN DUPLICATE)**

INSTRUCTIONS

1. Write/type in block (capital) letters.
2. Fill up whichever is applicable.
3. Use English alphabet/Arabic numbers while filling up blocks
(to help computerisation). Leave one blank after each word.
4. While filling the form use the following procedure:

i) Name of unit e.g. KAMAL ENTERPRISE/G.K. ENTERPRISES

| | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|--|---|---|---|---|---|---|---|---|---|---|---|--|--|--|
| K | A | M | A | L | | E | N | T | E | R | P | R | I | S | E | S | | | |
|---|---|---|---|---|--|---|---|---|---|---|---|---|---|---|---|---|--|--|--|

| | | | | | | | | | | | | | | | | | | | |
|---|--|---|--|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|
| G | | K | | E | N | T | E | R | P | R | I | S | E | S | | | | | |
|---|--|---|--|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|

(ii) PIN Code e.g. 110041

| | | | | | |
|---|---|---|---|---|---|
| 1 | 1 | 0 | 0 | 4 | 1 |
|---|---|---|---|---|---|

(iii) Date e.g. 23rd June 1959

| | | | | | |
|---|---|---|---|---|---|
| 2 | 3 | 0 | 6 | 5 | 9 |
|---|---|---|---|---|---|

(iv) Quantity (Kg) e.g. 90 Kg

| | | | | | |
|---|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 9 | 0 |
|---|---|---|---|---|---|

(v) Amount (Rs. in thousands) e.g. Rs.5000/-

| | | | | | |
|---|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 | 5 |
|---|---|---|---|---|---|

(vi) Fill up appropriate codes in the blocks wherever applicable.

Example 1 : Yes-1, No-2, NA-3.

| |
|---|
| 3 |
|---|

If NA fill up-3

Example 2 : Category SSI-1, Anc-2,

Tiny-3, SSSBE-4,

EOU-5,

If Tiny fill up-3

| |
|---|
| 3 |
|---|

5. Block/boxes marked (*) are to be filled by office. Applicant should sign all copies.

6. Applicant should sign all copies.

Abbreviations used

| | | |
|-------|---|--|
| SSI | = | Small Scale Industries. |
| ANC | = | Ancillary Industrial undertaking. |
| SSSBE | = | Small Scale Service and business enterprises |
| TINY | = | Tiny enterprises. |
| EOU | = | Export Oriented unit. |
| NA | = | Not applicable. |

7. Main items of manufacture/ activities

(i) **Name:** **Code: *** (ii) **Name:** **Code: *** (iii) **Name:** **Code: *** (iv) **Name:** **Code: *** (v) **Name:** **Code ***

8. Investment in Fixed assets (Rs. in '000)

i) Land ii) Building iii) Plant and Machinery iv) Other fixed assets TOTAL: 1. Investment in Plant & Machinery
(Original Value Rs. in '000)

Note: Should exclude items whose value is not taken into account while computing the investment. Please enclose project profile in case value of investment in Plant and Machinery exceeds Rs. 40 lacs.

10. Power load
(1 H.P. = 0.795 KW)

HP
KW

| | | |
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| | | |

11. Employment:

i) Managerial & office staff

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ii) Supervisory and workers

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12. Date of commencement of production (estimated)

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Date:

| | | | | | |
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Signature of Applicant
(Authorised Person)

(Name of proprietor/ partner/
managing director).

FOR OFFICE USE ONLY

Application No.

NIC Code.

Block Code. District Code.

State Code.

Location of Unit.
(Confirming -1, Non conforming-2)

Whether the items of manufacture/activity
require an industrial licence. Yes-1, No-2

(no industrial licence is required for items listed in Schedule II of the licencing notification dated 2517/1991 if the unit employs less than 50/100 workers with/without power)

PROVISIONAL REGISTRATION

The application is accepted for Provisional Registration as a SSI/SSSBE unit for the manufacture of items/activities as stated in the application form.

Provisional Registration No. :

Date of issue:

Category of Unit (S. No.3) :

SIGNATURE

NAME & DESIGNATION OF
REGISTERING AUTHORITY

1. The endorsed application form is a part of the certificate of registration.
2. The provisional registration is valid for a period of five years from the date of issue.
3. The provisional registration will automatically lapse at the end of the validity period or the date of commencement of production, whichever is earlier.
4. If an applicant/unit is unable to set up the unit within the validity period, the applicant/unit has the option to apply a fresh for provisional registration using standard procedure.
5. The provisional registration is given to enable the unit to obtain all facilities/clearance etc. required in the pre-production stage.
6. The provisional registration is subject to any or all conditions that may be imposed by the Registering Authority.
7. This registration does not constitute an authorisation under Industrial Development & Regulation Act, 1951 on any other relevant acts of the Government of India. Wherever applicable such permission or clearances as may be required under the provisions of such acts should separately be obtained by the Proposed/new unit before taking any effective steps for the implementation of the Project.
8. Further this registration does not imply any commitment whatsoever on the part of the Industries Department, Government of Himachal Pradesh to provide finance, raw materials, land etc. or any other assistance as may be applicable under the relevant rules and procedures which will be considered separately on merit after the unit has made any such request to the concerned authorities.

9. The import of raw material/components will be regulated in accordance with the policies and procedures notified by the Government of India from time to time.
10. The unit will notify the vacancies to all the employment exchanges in Himachal Pradesh. These vacancies shall be filled in as per notifications issued by the Department from time to time. The unit will have to employ only bonafide residents of Himachal Pradesh and also trained and technical persons from ITIs, RITI's, Polytechnics and Engineering Colleges in the State in the Industrial Undertaking. You are (the unit) further required to give quarterly return regarding employment of Himachali and non Himachali to the General Manager, District Industries Centre, of your district.
11. Small Scale Units can take up the manufacture of any item even if covered in annexure-II to exemption Notification No. S.D. 477(E) dated 2-5-1991 provided it employs less than 50/100 workers with/without the aid of power. It is further clarified that any item which is compulsorily licensable but is reserved for exclusive manufacture in the Small Scale Sector or is included in Annexure-II of Notification No. S.D. 477 (E) dated 25-7-1991 will not require any licence even if the number of employees is more than 50/100 with/without aid of power.
12. In case the unit is Forest Produce Based, the consent/availability of raw material will have to be ensured from the Forest Department, Himachal Pradesh by the applicant himself at his own level.
13. Other terms and conditions as applicable to new/proposed unit at the time of provisional registration will be in accordance with the existing rules and procedures or as may be amended from time to time.