

Training Plan for the year 2020 – 21 as per the Training Policy, 2009

1. Training Plan for the Department of Information Technology:

Sr. No.	Post wise /category wise total no of employees	Training received by each employee since the date of induction in service	Specific employees who have not received any training till date	Work/ assignment handled by each employee without training on the subject	No. of employees trained/retrained during the last one year	Tentative no. of employees, the department intends to send for training in the next year.
1	Class -I					
	8	Participated in various training programme conducted by HIPA as well as other training institutes from time to time	NIL	NIL	4	4
2	Class-III					
	20	Twice from the date of induction of service	NIL	NIL	11	13


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