

ANNEXURE-B**INFORMATION ABOUT IT INFRASTRUCTURE**

Department /Section/Office _____ Email address of Deptt./Section _____

Mobile _____

A. COMPUTERS (PCs, Laptops and Servers)

| DESCRIPTION | | | | | CONFIGURATION | | | | |
|--------------|----------------------------|-----------|--------------------------------------|------------------------|---------------|-------------|--------------|----------------------|-------------------------|
| S. No 1. | Make of the Computer 2. | Qty 3. | Total. Original Purchase Value 4. | Year of Purchase 5. | C.P.U. 6. | R.A.M 7. | H.D.D. 8. | Optical Device 9. | Operating System 10. |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| TOTAL | | | | | | | | | |

.....Column 11 to 13 continue on the next page

Help: -

1. *Make: - (HCL/WIPRO/Zenith/Compaq/IBM etc.)*
2. *If more than one machine have identical configuration.*
3. *CPU: - (P-I 100Mhz./ P-II 233Mhz./P-III 463 Mhz./ P-III 800Mhz./ P-IV 1.8 Mhz.) etc.*
4. *R.A.M. (in MB) (32/64/128/256/512) etc.*
5. *H.D.D. (in GB) (Less than 2GB/ 2 GB/ 8 GB/ 10 GB/ 20 GB/ 40 GB/ 80 GB/ 120GB)*
6. *Optical Device:*
 - (i) *CD-ROM Drive (4x/8X/16x/48x/52x)*

(ii) DVD-ROM Drive (8X/16x)

7. *Operating System: Windows 95, Windows 98, Windows 2000/Windows XP(Home/Professional ,Linux*

8.. *Utility/Applications:- Email (E)/Word Processing (W)/Database Management (specify) (D)/ Spreadsheet e.g. MS Excel (X)/ PowerPoint Presentations (P)/ Internet (I)/ Others (0) (Please write the code of respective utility/application).*

| OTHER DETAILS | | |
|---------------------------------|---|---|
| Owner Department 11. | Whether in Warranty/ AMC 12. | Utility/Applications running on the machine 13.. |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

IT MANPOWER (Give Nos and brief details)

1.Trained _____

2.Untrained _____

3.Qualified _____

** *(e.g. B. Tech, M.C.A., D.C.A., P.G.D.C.A., Diploma, Certificate Course etc)*

B. Miscellaneous Devices/Packages:

| S. No. | Device Name | Description of Model | Qty. | Year Of Purchase | Original Purchase Value |
|--------------|---|----------------------|------|------------------|-------------------------|
| 1. | Printer (DeskJet/Dot Matrix/LaserJet) | | | | |
| (a) | | | | | |
| (b) | | | | | |
| (c) | | | | | |
| (d) | | | | | |
| (e) | | | | | |
| 2. | Scanner | | | | |
| (a) | | | | | |
| (b) | | | | | |
| 3. | CD-Writer (External) | | | | |
| 4. | UPS System (On-line/Offline) (Give capacity in KVA, Backup in Minutes & No. of batteries/AH) | | | | |
| (a) | | | | | |
| (b) | | | | | |
| (c) | | | | | |
| 5. | Modem (External) | | | | |
| 6. | Switch/Hub | | | | |
| 7. | Thin Clients/ Terminals | | | | |
| 8. | L.C.D. Projector | | | | |
| 9. | Network Cable** | | | | |
| 10. | U.P.S. Cable | | | | |
| 11. | Others, if any | | | | |
| 12. | Off the shelf packages * | | | | |
| TOTAL | | | | | |

* Microsoft Office, Lotus Notes, AutoCAD, SPANS etc.

** Give brief description of network(s), if any on a separate sheet of paper

(SIGNATURE)

Name: _____

Designation:

Tel. No.
